

Effects of Extended Leave

Purpose

Informing the trainee of the consequences of taking leave that exceeds the minimum training time required by each specialty board and their anticipated date of training completion.

Definition

Extended leave is defined as that amount of time which exceeds the combined use of vacation and sick leave, or the period defined by the specialty board.

Procedures

1. Each accredited residency and fellowship program will develop and maintain a written policy which outlines the effects of extended leaves of absence on satisfying the criteria for completion of training.
2. The program policy must be based on their specialty board requirements. Program Directors must discuss with the trainee requesting extended leave the effects of it on the completion date of training and their eligibility to sit for their specialty Board certification examination.
3. The policy must state that extension of continued training in the program beyond the anticipated completion date is contingent upon availability of funding.
4. The Program Director must meet with the Vice Dean for GME & DIO prior to an extended leave being approved, to review funding for an extension.

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